

# ARTEL SOLUTIONS GROUP HOLDINGS LIMITED

宏通集團控股有限公司\*

*(incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 931)**

## SHAREHOLDER COMMUNICATION POLICY

### 1. Introduction

- 1.1 This Policy describes the processes that Artel Solutions Group Holdings Limited (the “Company”) has in place to promote effective communication with its Shareholders, both individual and institution (collectively, “Shareholders”), and, in appropriate circumstances, the investment community at large.
- 1.2 The Company believes that an effective policy for communication with Shareholders enhances its standard of disclosure and investor relations. This Policy reflects the Board’s commitment to keep Shareholders fully informed about the Company and that Shareholders should have access to the latest information available utilising, where practicable, electronic communications in a timely and equal manner.

### 2. General Policy

Clear communication and easy access to information are important objectives of the Company’s communication strategy. Information about the Company’s latest developments is communicated to Shareholders through the Annual General Meeting (“AGM”), and other general meetings that may be convened, as well as periodic financial reports and all market announcements published on the Hong Kong Exchanges and Clearing Limited’s (“HKEx”) website and Company’s website.

### 3. Specific Policies

#### Meetings

- 3.1 AGM and other general meetings of the Company are the primary platform for communication by the Company with its Shareholders and for Shareholders’ participation.

### **Interim and Annual Report**

- 3.2 The Company's Interim and Annual reports to Shareholders are integral means of communicating its activities, operations and performance over the past period under review.

### **Company's Website**

- 3.3 The Company's website <http://hk.todayir.com/en/showcases.php?code=931> contains information about the Company including Shareholder communications.
- 3.4 The Company will upload on its website all HKEx announcements and relevant news releases and any other information that is an official release of material information to the market as soon as practicable (within an hour) after such information is released to the HKEx.

### **Shareholders' Enquiries**

- 3.5 Shareholders should direct their questions about their shareholdings to the Company's Registrar:

Tricor Standard Limited  
26<sup>th</sup> Floor, Tesbury Centre  
28 Queen's Road East, Wanchai  
Hong Kong

- 3.6 Shareholders and the investment community may at any time make a request for the Company's information to the extent such information is publicly available. The designated contacts, email address and enquiry lines are as follows:

Ms Seto Yvonne  
Unit A, 8/F, St. John's Building  
33 Garden Road  
Central, Hong Kong  
Email: [setoying@yahoo.com.hk](mailto:setoying@yahoo.com.hk)  
Tel: (852) 3691 9988  
Fax: (852) 3691 8282

- 3.7 Publicly available news and information about the Company can also be sent to shareholders who have subscribed to the service on the Company's website.

#### **Investment Market Brief**

- 3.8 Institutional Investor/analyst briefings and one-on-one meetings will be available upon request to facilitate communication between the Company, Shareholders and the investment community.
- 3.9 The Company will base on objectives and appropriateness, selectively attend investment roadshows, conferences and corporate days organised by various financial institutions.

#### **4. Access to this Policy**

This Policy will be available for viewing by Shareholders and any other person on the Company's website.

#### **5. Approval of Communications with Shareholders**

The Board of Directors ("Board") will approve all Shareholder communications.

#### **6. Review of this Policy**

This Policy is subject to regular review by the Board and will be amended, as appropriate to reflect current best practice in communications with shareholders.

*\* for identification purpose only*